



State of Connecticut  
Department of Developmental Services

**DDS**

**North Region**

Ned Lamont  
Governor

Elisa F. Velardo  
Deputy Commissioner

Jordan A. Scheff  
Commissioner

Stacie Silva-Gordon  
Regional Director

**TO:** DDS Self-Hire Employers of Record  
**CC:** Jordan Scheff, Commissioner  
Elisa Velardo, Deputy Commissioner  
Katie Rock-Burns, Chief of Staff  
**FROM:** Self Determination Directors  
**SUBJECT:** PPE Distribution to Employers of Record  
**DATE:** October 31, 2022

---

Effective Fall 2022, the Department of Developmental Services (DDS) will be converting their personal protective equipment (PPE) operation to a strategic stockpile. This model will better ensure that DDS will be able to provide PPE in the event of a significant spike in COVID-19 or a similar outbreak of a life-threatening disease.

In order to facilitate this re-alignment, DDS will significantly reduce the current PPE inventory and will cease weekly distribution of PPE to DDS Qualified Providers and self-directed participants as of **November 16, 2022**. Due to this change, the in-person PPE distribution events originally scheduled for Wednesday, November 23 at Southbury Training School will not be occurring. The other **November 2022 events** scheduled from **9am-1pm** will continue for the month of November:

- 11/2 -at DDS East Hartford
- 11/9- Ella Grasso Stratford
- 11/16-at Uncas on Thames-Norwich.

Starting in **December 2022 and through January 2023** BULK PPE pick up will be made available to EORs or their designees at the locations and times below:

**PICK UP TIME at all locations 9 a.m. until noon**

- 1) **DDS East Hartford** (155 Founders Plaza, East Hartford):  
December 7<sup>th</sup>, 2022 & January 4<sup>th</sup>, 2023
- 2) **DDS Rowland Building** (55 West Main St., Waterbury):  
December 14<sup>th</sup>, 2022 & January 11<sup>th</sup>, 2023
- 3) **DDS Uncas on Thames Campus** (401 W. Thames Street, Norwich):  
December 21<sup>st</sup>, 2022 & January 18<sup>th</sup>, 2023

Pre-requests through the DDS online form for **specialty PPE kits** which include: surgical grade mask or KN9; gowns; gloves; and face shields are **NO LONGER** required. Individuals who have been receiving these items due to an established respiratory need, who are susceptible to COVID 19 or who contracted COVID 19/experiencing symptoms can pick up these items in BULK as they would regular PPE kits: masks and gloves at the next 2 scheduled PPE events.

In the event of urgent PPE need please contact your case manager to assist in coordinating pick up at one of the DDS Regional main offices.

North Regional Office

Phone: 860 263-2500 ♦ Toll Free 800 558-9527 ♦ TDD 860 263-2510 ♦ Fax: 860 263-2525

155 Founders Plaza 255 Pitkin Street ♦ East Hartford, Connecticut 06108

<https://portal.ct.gov/dds> ♦ e-mail: [ddsct.north@ct.gov](mailto:ddsct.north@ct.gov)

*An Affirmative Action/ Equal Opportunity Employer*